PIRT Action Items

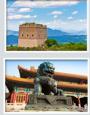**John Panek, CSLF Secretariat**

September 19, 2011

Beijing, China

Summary of Action Items

Item	Lead	Action
1	Secretariat	Send out reminders to CSLF Members who have not yet provided their updates for 2011 CSLF Technology Roadmap.
2	Working Group Chairs for Task Force to Assess Progress on Technical Issues Affecting CCS	Make adjustments as needed so that Working Group memberships consist of people with technical expertise in CCS.
3	Working Groups for Task Force to Assess Progress on Technical Issues Affecting CCS	Develop new and concise listings of technology gaps.
4	Chair and Working Groups of Task Force to Assess Progress on Technical Issues Affecting CCS	Develop a schedule of deliverables for the Task Force.
5	Chair of Task Force to Assess Progress on Technical Issues Affecting CCS and Secretariat	Develop a general message to the Ministers and policy makers that global cooperation on CCS technologies via the CSLF is producing results.
6	PIRT Chair	Develop draft of revised Project Submission Form, including simplified Gaps Checklist.