



POLICY GROUP

**DRAFT
GUIDELINES FOR INVOLVMENT OF STAKEHOLDERS IN THE
CARBON SEQUESTRATION LEADERSHIP FORUM**

Note by the Secretariat

Barbara N. McKee
Tel: +1 301 903 3820
Fax: +1 301 903 1591
CSLFSecretariat@hq.doe.gov



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Background

At its inaugural meeting on 25 June 2003, the Policy Group of the Carbon Sequestration Leadership Forum agreed to develop a process on stakeholder engagement. The Chairman was also instructed to set up a Stakeholder Task Force. As a first step in setting up that Task Force, the Chairman directed the Secretariat to compose Draft Guidelines for Involvement of Stakeholders. The Draft Guidelines for Involvement of Stakeholders have been circulated to CSLF members. The revised Draft Guidelines that reflects comments received is being sent to Members with this Note.

Action Requested

The Policy Group is requested to approve the Draft Guidelines.

Conclusions

The Policy Group is invited to note in the Minutes of its meeting of 21 January 2004 that:

“The Policy Group approved as Final the Draft Guidelines for Involvement of Stakeholders.”



DRAFT
GUIDELINES FOR INVOLVEMENT
OF STAKEHOLDERS IN THE CSLF

The inaugural meeting of the Carbon Sequestration Leadership Forum (CSLF) was held in Tysons Corner, Virginia, USA in June 2003. Thirteen countries and the European Commission signed the CSLF charter as part of this ministerial summit. The Charter committed each country to participate in the CSLF process, and specifically to provide both policy and technical expertise through a formal working group structure.

Non-governmental representatives, including industry, environmental and labor constituencies met as part of the CSLF event and presented a series of views to the concluding ministerial session. Foremost of their recommendations was the unanimous belief that a ~~formal~~ stakeholder role should be developed ~~and integrated as part of to~~ ~~contribute to the~~ CSLF. In particular, the private sector has expressed a strongly held ~~perspective view~~ that ~~absent~~ a structured ~~formalized~~ and resourced stakeholder process is needed for the carbon sequestration opportunity to succeed.

The CSLF is an organization for governments. Even so, all of the member governments recognize that most of the entities that will ultimately implement or be affected by carbon sequestration are not governments. The CSLF values the perspectives and potential contributions of stakeholders. These stakeholders all have important roles to play in helping the CSLF to fulfill its objectives under the CSLF Charter by:

- Developing and conveying stakeholder positions, perspectives, and priorities to the CSLF,
- Performing the R&D to develop the technology,
- ~~Demonstrating that Making~~ the technology ~~is~~ commercial,
- Providing technical and scientific advice to the CSLF,
- Proposing RD&D priorities and ~~programs initiatives~~ for consideration by the CSLF,
- Communicating the potential of sequestration to broader audiences,
- Seeking to ~~eEnsuring~~ that it is economic and that it can be financed, ~~and~~
- ~~Assisting in~~ removing the institutional barriers to its deployment,
- ~~Leveraging government and public support,~~
- ~~Undertaking projects to demonstrate the effectiveness of technology, and~~
- ~~Building capacity within and among economies.~~

Stakeholders

Implementing carbon sequestration will involve a wide range of stakeholders from around the world, including:

- Academia,
- Community Groups,
- Environmental Groups,

- Financial Community,
- Industry,
- Labor Groups,
- Multilateral [Development Banks Organizations](#),
- [Power Utilities](#),
- Public Sector Decision Makers,
- Research and Development Institutions,
- Other Affected Interest Groups, and
- [Representatives of Civil Society](#) and the General Public.

Stakeholders Advisory Panel

A Stakeholders Advisory Panel of up to 28 will be established to facilitate two-way communications between the CSLF and a broad range of stakeholders from around the world. In specific, the Stakeholders advisory panel will:

1. Enable stakeholders to provide input and review of goals, CSLF plans, and activities;
2. Provide mechanisms for the CSLF to communicate to broad global stakeholder audiences;
3. Create a forum for constructive dialog among stakeholders with varied interests; and
4. Ensure stakeholder involvement in CSLF activities.

The Policy Group will appoint members of a Stakeholders Advisory Panel from representatives of diverse interests for two year terms. Members will be nominated by the CSLF Technical and Policy Group Members. The Policy Group will review these nominations and will decide, taking diversity of interests into account, which nominations to select. The Chair of the Policy Group will appoint the Chair of the Stakeholders Group from among those selected. Sub-panels may be organized by the Panel on various issues. [In addition, Member countries are encouraged to involve stakeholders in their own CSLF-related activities.](#)

Stakeholder Involvement in Policy and Technical Group Activities

Members of the Stakeholders Advisory Panel, at the invitation of the Chairs of the Policy and Technical Groups, may participate as observers in the deliberations and meetings of their respective Groups. Either Members of the Stakeholders Advisory Panels or other stakeholders may:

- (a) Be invited to participate in CSLF events.
- (b) Be invited observers and presenters at Policy Group or Technical Group meetings.
- (c) Participate in the work of Task Forces as appointed by the Group Chairs or Task Force leader.
- (d) Provide review and comment on CSLF plans and reports.
- (e) [Participate in ~~Be contractors or grantees on~~ CSLF Projects.](#)

Stakeholders do not have the right to vote in any Policy Group or Technical Group deliberations.

Stakeholder Advisory Panel Activities

The activities of the Stakeholder Advisory Panel may be undertaken by the panel itself or by sub-panels. Sub-panels may be formed for specific issues, of specific types of stakeholders, or for individual activities. The Stakeholders Advisory Panel will recommend to the Policy Group Chairman a list of those sub-panels to be formed. Sub-panel participants should have expertise and interest in the mission of the sub-panel and need not be members of the Stakeholders Advisory Panel. The panel or sub-panels will address issues, such as:

- Providing input to the CSLF secretariat regarding communications to broader stakeholder audiences,
- Identifying opportunities for stakeholder involvement in and funding of CSLF sequestration activities,
- The concerns of specific interest stakeholder groups such as regulators, industry or the environmental community,
- Technical input and advice on specific issues, and
- Major conferences and other events for stakeholders.

Funding

Members in the Stakeholder Panel will participate in Panel activities at their own expense. However, CSLF Members may, at their own initiative, underwrite the expenses of stakeholders.

Support by the Secretariat

The CSLF Secretariat will act as secretariat for the Stakeholder Advisory Panel and sub-panels. In this role, it will ensure that Members of the Stakeholders Advisory Panel receive all necessary administrative communications and facilitate the administration of the panel and sub-panels, including meetings and other stakeholder events.