



Terms of Reference

Revised 03 December 2017

CSLF Projects Interaction and Review Team (PIRT)

Background

One of the main instruments to help the CSLF achieve its goals is through the recognition of projects. Learnings from CSLF-recognized projects are key elements to knowledge sharing which will ultimately assist in the acceleration of the deployment of carbon capture, utilization and storage (CCUS) technologies. It is therefore of major importance to have appropriate mechanisms within the CSLF for the recognition, assessment and dissemination of projects and their results for the benefit of the CSLF and its Members. To meet this need the CSLF has created an advisory body, the PIRT, which reports to the CSLF Technical Group.

PIRT Functions

The PIRT has the following functions:

- Assess projects proposed for recognition by the CSLF in accordance with the project selection criteria developed by the PIRT. Based on this assessment make recommendations to the Technical Group on whether a project should be accepted for recognition by the CSLF.
- Review the CSLF project portfolio of recognized projects and identify synergies, complementarities and gaps, providing feedback to the Technical Group
- Recommend where it would be appropriate to have CSLF-recognized projects.
- Foster enhanced international collaboration for CSLF-recognized projects.
- Ensure a framework for periodically reporting to the Technical Group on the progress within CSLF projects.
- Organize periodic events to facilitate the exchange of experience and views on issues of common interest among CSLF projects and provide feedback to the CSLF.
- Manage technical knowledge sharing activities with other organizations and with CSLF-recognized projects.
- Perform other tasks which may be assigned to it by the CSLF Technical Group.
- Provide input for further revisions of the CSLF Technology Roadmap (TRM) and respond to the recommended priority actions identified in the TRM.

Membership of the PIRT

The PIRT consists of:

- A core group of Active Members comprising Delegates to the Technical Group, or as nominated by a CSLF Member country. Active Members will be required to participate in the operation of the PIRT.
- An ad-hoc group of Stakeholders comprising representatives from CSLF recognized projects. (note: per Section 3.2 (e) of the CSLF Terms of Reference and Procedures, the Technical Group may designate resource persons).

The PIRT chair will rotate on an *ad hoc* basis and be approved by the Technical Group.

Projects for CSLF Recognition

All projects proposed for recognition by the CSLF shall be evaluated via a CSLF Project Submission Form. The CSLF Project Submission Form shall request from project sponsors the type and quantity of information that will allow the project to be adequately evaluated by the PIRT. The PIRT has the responsibility of keeping the Project Submission Form updated in terms of information being requested from project sponsors.

Additionally:

- Projects seeking CSLF recognition will be considered on their technical merit.
- Projects proposed for CSLF recognition must contribute to the overall CSLF goal to “accelerate the research, development, demonstration, and commercial deployment of improved cost-effective technologies for the separation and capture of carbon dioxide for its transport and long-term safe storage or utilization”.
 - There is no restriction on project type to be recognized as long as the project meets the criteria listed below.
 - Learnings from similar projects through time will demonstrate progress in CCUS.
- Projects proposed for CSLF recognition must meet at least one of the following criteria.
 - An integrated CCUS project with a capture, storage, and verification component and a transport mechanism for CO₂.
 - Demonstration at pilot- or commercial-scale of new or new applications of technologies in at least one part of the CCUS chain.
 - Demonstration of safe geological storage of CO₂ at pilot- or commercial-scale.
 - Demonstration of a toolkit which accelerates the demonstration and/or deployment of CCUS.

Operation and Procedures of the PIRT

- The PIRT will establish its operational procedures.
- The PIRT should meet as necessary, often before Technical Group meetings, and use electronic communications wherever possible. The PIRT will coordinate with the Technical Group on the agenda and timing of its meetings.
- The TRM will provide guidance for the continuing work program of the PIRT.

Project Recognition

- Completed Project Submission Forms shall be circulated to Active Members by the CSLF Secretariat.
- No later than ten days prior to PIRT meetings, Members are asked to submit a free-text comment, either supporting or identifying issues for discussion on any project proposed for CSLF recognition.
- At PIRT meetings or via proxy through the PIRT Chair, individual country representatives will be required to comment on projects proposed for CSLF recognition.
- Recommendations of the PIRT should be reached by consensus with one vote per member country only.

Information Update and Workshops

- The PIRT shall define a process for interaction with CSLF-recognized projects which includes and describes benefits of project recognition to the project sponsor as well as the CSLF. Project engagement will be done by the PIRT every two years, or in years where there is a Ministerial Meeting; the PIRT will assist in ensuring information is sent to the Secretariat.
- The PIRT will assist in facilitating workshops based on technical themes and technical presentations in Technical Group meetings as required.
- As required, the PIRT will draw on external relevant CCUS expertise.